

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, July 26, 2021 – 8:00 A.M.**

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 26th day of July 2021, to order at 8:00 o'clock a.m. local time.

Roll Call – Chief Deputy Clerk Stacey Wilcox

Commissioners Present In-Person:

District 2 - Thomas Bardwell
District 3 - Kim Vaughan
District 4 - Douglas DuRussel
District 5 - Daniel Grimshaw

Others Present in-Person:

Chief Deputy Clerk Stacey Wilcox, Eean Lee, Clayette Zechmeister, Shelly Lutz, Cindy McKinney-Volz, Matt Taylor, Ann Hepfer, Mike Miller.

Commissioner Absent:

District 1 - Thomas Young

Also Present Virtual:

Tracy Violet, Sandra Nielsen, Samantha Dennis, Matt Brown, Mary Drier, Mark Haney, Kim Brinkman, Heidi Chicilli, Debbie Babich, Robert Baxter, Randy Waite, Shannon Gwizdala, Treasurer Ashley Bennett, Brenda Dunham, Jana Brown, Misty Thompson, Scott Nunn, Sheriff Glen Skrent, Jessica VanHove, Judge Amy Grace Gierhart, Steve Anderson.

At 8:04 a.m., there were 18 participants attending the meeting virtually.

County Updates

1. Municipal Employees' Retirement System of Michigan (MERS) 2020 Annual Actuarial Valuation Report – Matt Taylor, Regional Manager MERS addressed the board regarding the MERS defined retirement benefit plan. Mr. Taylor discussed the determination of liabilities and contribution rates resulting from the participation in MERS. His report measured funding progress as of December 31, 2020.

2. Health Officer Position Replacement– Ann Hepfer, Health Officer Huron and Tuscola Counties – Ann Hepfer addressed the board regarding finding a replacement upon her retirement on September 30, 2021. Tip Maguire rescinded his request to be considered for the position of Health Officer. Ann Hepfer stated the position will be reposted and has requested 30-days with the individual once they are hired for orientation.

New Business

1. Dissolution of the Environmental Health Director with Huron County – Ann Hepfer, Health Officer – Ann Hepfer stated this can be taken off the agenda as right now the focus is finding her replacement.

Recessed at 10:09 a.m.

Reconvened at 10:19 a.m.

At 10:25 a.m., there were 25 participants attending the meeting virtually.

Old Business

1. Fee Schedule for SAFEbuilt, LLC on the Medical Building Project – Clayette Zechmeister stated there will be a resolution on Thursday to pass the fees related to this project. The fees that have been agreed upon are only on this specific project.
2. Professional Building Plan Review and Inspection Services Proposal Review – Three proposals were submitted, which were sent to building and grounds committee to review and discuss. Commissioner Grimshaw said all three plans were looked at and requested all three come in and present with fee schedules. Matter to be placed on a future Committee of the Whole meeting agenda.
3. County Wide Building Code Services – Board discussed whether to have county-wide building codes. Board would first like to see a fee schedule. Matter to be placed on Thursday's agenda.
4. Justice Audio and Video Solutions (JAVS) – Continued Review Discussion – Board discussed whether American Rescue Plan Act (ARPA) funds can be used on the audio and video project. More information to be gathered.
5. Farmland Preservation Program Update – Commissioner Grimshaw – Commissioner Grimshaw explained to the board what the Farmland Preservation Program entailed. Matter to be placed on the next Committee of the Whole agenda.

Finance/Technology
Committee Leader Commissioner Young
Commissioner DuRussel

Primary Finance/Technology

1. MGT Cost Allocation Plan – Other Than Voted Millage Cost – Clayette Zechmeister added Dispatch Fund and Health Fund to the MGT Cost Allocation Plan explaining to the board how it would affect the Total Fund Balance.
2. Wind Tax Depreciation – Clayette Zechmeister explained how wind depreciation will affect the county over the next ten years.
3. Cost Comparison Court Appointed Attorney Before and After Michigan Indigent Defense Program was Implemented – The board discussed cost savings regarding court appointed attorneys before and after the MIDC program was implemented.
4. H.H. Purdy Building Debt Payoff Information – Debbie Babich, Fiscal Personnel Analyst – Debbie Babich provided information on what the amount would be to pay off the debt for the H.H. Purdy Building. There is an option to call the payoff amount on December 1, 2021, at the amount of \$618,771.25. The next payment is due on December 1, 2021. Commissioner Grimshaw inquired about looking at going through a mortgage instead of a bond.
5. Proposed L-4029 Tuscola County 2021 Special Voted Tax Rates – The board discussed the 2021 Special Voted Tax Rates. Matter to be placed on Thursday's agenda.

**On Going and Other Finance and Technology
Finance**

1. American Rescue Plan (ARP) Act Ad-Hoc Committee – Next Meeting is scheduled for August 5, 2021 – Board discussed the matter.
2. Preparation of Multi-Year Financial Planning – No update.

Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Building and Grounds

Committee Leader Commissioner Grimshaw
Commissioner DuRussel

Primary Building and Grounds

1. None

On Going and Other Building and Grounds

1. State Police Water and Annexation
2. IT Department Space Needs

Personnel

Committee Leader Commissioner Grimshaw
Commissioner Vaughan

Primary Personnel

1. Dispatch New Hire – Tuscola County Central Dispatch looking to fill a vacant position. Matter to be placed on the Consent Agenda.
2. Part-Time Corrections Officer New Hire – The Sheriff's Office is looking to fill a vacant position. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

1. Workman's Compensation
2. Michigan Employees Retirement System (MERS)
3. Michigan Association of Counties (MAC) 7th District Meeting Updates
4. Safety Committees – Watch for Grant Opportunities

Other Business as Necessary

1. None

Commissioner Bardwell provided information that the Michigan Association of Counties (MAC) conference will be located on Mackinac Island.

On-Going Other Business as Necessary

1. Animal Control Ordinance

At 12:17 p.m., there were 25 participants attending the meeting virtually.

Public Comment Period –

-Sandra Nielsen looked for clarification on indirect costs.

Meeting adjourned at 12:30 p.m.

Stacey Wilcox
Chief Deputy Clerk

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